



COUNCIL MEETING

DATE: June 6 & 7, 2024

CLPNA Office 13163 146 Street, Edmonton

Public Minutes

Council Members Present: K Kooiker, A Cesar, L Osinchuk, L Stebbins, T Smith, J Peace, K Mansbridge, M Noel

Staff Present: J Weis, C Waggott, L Schneider, T Richter, D Lemermeier, M Malenfant, J Birenbaum

Externals Presenter: G Sim; Field Law

Staff Presenter: S Steger; CLPNA Associate

Agenda item #	Agenda Topic	Council Discussion Decision/Motion	Approved
1.	Call to Order	@0830hrs	
<p><i>As an act of reconciliation and gratitude, the CLPNA would like to acknowledge the traditional territories where we work and learn. The CLPNA regulates the practice of practical nursing on Treaty 6,7, and 8 territories. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community and whose ancestors have taken care of the land for centuries.</i></p>			
2.	Adoption of Revised Agenda	Motion: to adopt the revised agenda with the addition of #4 bullet May 15, 2024 Complaints Director (email motion)	A Cesar/L Stebbins Carried
3.	<p>Declaration</p> <ul style="list-style-type: none"> Conflict of Interest <p><i>K Mansbridge filled out the declaration of Interest form, declared a conflict of interest, and excused herself from Agenda #7.2 – Appointment of new Council members.</i></p>		
4.	<p>Approval of the minutes</p> <ul style="list-style-type: none"> May 15, 2024 – Complaints Director (via email) May 28, 2024 Annual Report (Ad Hoc meeting) The March 2024 minutes were approved via email 	Motion: to approve the May 15th Complaints Director (email motion) and May 28, 2024 Ad Hoc Meeting minutes.	M Noel/T Smith Carried
5.	Required Approvals Agenda		
5.1.	Refresher Program Eligibility Policy		
5.2.	Practicing without an Active Permit Complaint Resolution		
	<p><i>Motion: to approve the required approvals agenda as attached in the meeting package</i></p> <p>Council:</p> <ol style="list-style-type: none"> Approves “Refresher Program Eligibility” as set out in Schedule A; and Decides that this policy comes into force on July 1, 2024. <p>Council:</p> <ol style="list-style-type: none"> rescinds the Council resolution of September 20, 2007 (motion #8) that implemented a fine for working without a permit; affirms that the complaints director has the authority under the HPA to enter into agreements with a registrant or former registrant that imposes a monetary sanction on the registrant for having practiced without a permit. 		J Peace/L Stebbins Carried
6.	<p>Ownership Linkage</p> <p><i>During the council meeting, there was a discussion regarding Ownership Linkage. The council carefully reviewed D Cooney’s suggestions and identified the following as their key priorities for 2024.</i></p>		

	<p><u>2024</u> September's meeting will focus on the fourth item in the report, which is to enhance our comprehension of the needs, expectations, and experiences of individuals who have received care/services from LPNs and/or HCAs over the next 3 years. The aim is to gain insight into the restructuring of the health system. The December meeting will focus on the sixth item in the report, which is about hearing from health providers to identify issues that impact their ability to provide safe care. The goal is to improve understanding of the needs and expectations of different populations being served.</p> <p>Council will develop the 2025 ownership linkage plan during the December meeting, as part of the established planning cycle for the next two years.</p> <p>Analysis Guide to Ends Template was completed by Council please see attached.</p>		
7.	Governance Process Decisions		
7.1.	President Term	<p>Council Motion: Council decides to extend the term (which began September 1, 2021 and was to end August 31, 2024) of the President (Kurtis Kooiker) by 1-year with the term to end August 31, 2025.</p>	T Smith/K Mansbridge Carried
7.2.	Appointment of new Council members	<p>Council Motion:</p> <p>Appoint Kristan Reynolds as a regulated member of Council for a term from September 1, 2024 to August 31, 2027.</p> <p>Appoint Jithu James as a regulated member of Council for a term from September 1, 2024 to August 31, 2027.</p>	L Stebbins/T Smith Carried
7.3.	GP 4 – Council Committee Terms of Reference review/appointments		
7.3.1.	<p>Council Committee - Terms of Reference review</p> <ul style="list-style-type: none"> • Council Registration Review Committee • Council Appeals Committee • S 65(1) Council Designate • Council Appointment Committee • Council CEO Compensation and Recruitment Committee • Council Policy Review Committee <p>Council decision is to postpone the review until the September meeting. CLPNA will review the above Terms of Reference and provide recommendation to Council that will to prevent duplication within the updated Bylaws.</p>		
7.3.2.	<p>Council Registration Review Committee</p> <p>1. affirms that the President (Kurtis Kooiker) is, ex officio, a member of the Registration Review Committee for a term from September 1, 2024 to August 31, 2025;</p> <p>2. appoints Lisa Stebbins, a public member of council, to the Registration Review Committee for a term from September 1, 2024 to August 31, 2025;</p> <p>3. appoints Linda Osinchuk, a public member of council, to the Registration Review Committee for a term from September 1, 2024 to August 31, 2025.</p> <p>4. appoints Kimberley Mansbridge, a regulated member of council, to the Registration Review Committee for a term from September 1, 2024 to August 31, 2025.</p>		T Smith/J Peace Carried
7.3.3.	<p>Council Appeals Committee</p> <p>1. affirms that the President (Kurtis Kooiker) is, ex officio, a member of the Council Appeals Committee for a term from September 1, 2024 to August 31, 2025;</p> <p>2. appoints Lisa Stebbins, a public member of council, to the Council Appeals Committee for a term from September 1, 2024 to August 31, 2025;</p> <p>3. appoints Linda Osinchuk, a public member of council, to the Council Appeals Committee for a term from September 1, 2024 to August 31, 2025.</p> <p>4. appoints Ashley Cesar, a regulated member of council, to the Council Appeals Committee for a term from September 1, 2024 to August 31, 2025.</p>		T Smith/J Peace Carried
7.3.4.	<p>Council Appointment Committee</p> <p>1. affirms that the President (Kurtis Kooiker) is, ex officio, a member of the Council Appointment Committee for a term from September 1, 2024 to August 31, 2025;</p>		

	<p>2. appoints Lisa Stebbins, a public member of council, to the Council Appointment Committee for a term from September 1, 2024 to August 31, 2025;</p> <p>3. appoints Maydie Noel, a regulated member of council, to the Council Appointment Committee for a term from September 1, 2024 to August 31, 2025;</p> <p>4. affirms that the CEO (Jeanne Weis) is, ex officio, a member of the Council Appointment Committee for a term from September 1, 2024 to August 31, 2025;</p> <p>5. recommends that the CEO designate Jessica Egleston (CLPNA’s HR Manager) as a non-voting member of the Council Appointment Committee for a term from September 1, 2024 to August 31, 2025.</p>	T Smith/J Peace Carried	
7.3.5.	<p>Council CEO Compensation and Recruitment Committee</p> <p>1. affirms that the President (Kurtis Kooiker) is, ex officio, a member of the Council CEO Compensation and Recruitment Committee for a term from September 1, 2024 to August 31, 2025;</p> <p>2. appoints Linda Osinchuk, a public member of council, to the Council CEO Compensation and Recruitment Committee for a term from September 1, 2024 to August 31, 2025;</p>	T Smith/J Peace Carried	
7.4.	<p>END 2 – Public Trust</p> <p>The review has been rescheduled to take place during the September meeting</p>		
7.5.	<p>Bylaw changes</p> <p>J Weis presented a PowerPoint on the principles of the upcoming bylaw update</p>		
7.5.1.	<p>Permit Renewal deadline change</p>	<p><i>Motion:</i></p> <ol style="list-style-type: none"> 1. TO AMEND the bylaws in sections 27 and 28 by <ol style="list-style-type: none"> a. striking out every instance of “December 1” and substituting “October 31”; b. striking out every instance of “December 31” and substituting “November 30”; c. striking out every instance of “January 1” and substituting “December 1”; d. striking out every instance of “January 31” and substituting “December 31”. 2. decides that this resolution comes into force on July 1, 2024. 	M Noel/K Mansbridge Carried
8.	Monitoring CEO Performance		
8.1.	EL 3 – Financial Condition		
8.2.	EL 4 – Asset Protection		
	<p>The Council acknowledges that they have received the CEO Monitoring Reports, and that Council is satisfied that there is sufficient evidence of compliance with a reasonable interpretation of the policy of all the Council governance policies addressed in the report; namely the following policies: EL 3 - Financial Condition and EL 4 – Asset Protection</p>		
<p>CLOSED SESSION Adjournment 1429hrs June 6th, 2024 RECESSED @1429hrs until June 7th, 2024</p>			